



SAFETY MANAGEMENT SYSTEM

DEK-SMS-OT-01

REV. 00

DOCUMENT EFFECTIVE DATE
30/01/2018

Next Revision Date:
30/04/2018

OBJECTIVES AND TARGETS

TITLE: Objectives & Targets

Objective	Target	Responsibility	Date
Pollution Prevention	<ul style="list-style-type: none"> ⇒ Compliance to environmental regulations to ensure a pollution free working environment. ⇒ All employees to be made conversant with the environmental requirements through training and/or information sessions. ⇒ To ensure a safe work environment whether it is on our own premises or that of our clients at all times. ⇒ To adhere to our clients environmental, health and safety requirements. ⇒ By enforcing all applicable legal requirements to ensure a safe workplace for all employees at all times. ⇒ Report near misses and deviations on the same shift. ⇒ Every employee needs to take responsibility of his/her health and safety at work to ensure an injury free environment for all. ⇒ Daily, weekly, monthly and quarterly audits/inspections conducted by HSE practitioners/representatives to ensure adherence to rules. Regulations, policies, procedures and acts. ⇒ Display awareness and reminders on all notice boards. ⇒ Maintain good housekeeping in all working areas of DEKRA ⇒ Issue correct and effective personal protective equipment and enforce the use thereof. ⇒ All employees to wear and maintain the correct PPE as per training on the issue date on how to use it. 	All employees, supervision & management	Annual NOSA Audit April 2018
Safe Workforce	<ul style="list-style-type: none"> ⇒ Competent employees through appointment, training and mentorship. ⇒ No employee to be employed without proof of competence. ⇒ Assistants and trainees to be monitored closely as they are high risk as they are new to company and environment. ⇒ Training done as per schedule and proof kept for future reference 	All employees, supervision & management	Ongoing
Safe and good workmanship	<ul style="list-style-type: none"> ⇒ Competent employees through appointment, training and mentorship. ⇒ No employee to be employed without proof of competence. ⇒ Assistants and trainees to be monitored closely as they are high risk as they are new to company and environment. ⇒ Training done as per schedule and proof kept for future reference 	Management, supervision	During employment of new employee & annually

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Zero LTI injuries /accidents	<ul style="list-style-type: none"> ⇒ Zero lost time injuries to any employees or public on any site through negligence, unsafe tools or equipment or unsafe conditions caused by employees or others to work in hazardous conditions. ⇒ All employees to be responsible for their own and other fellow employee's safety at all times. ⇒ Maintain 0.00% LTIFR ⇒ Report all near misses to ensure root cause is identified and accidents gets prevented ⇒ By assessing the work at hand and identifying unsafe conditions or possible unsafe and hazardous acts and addressing these through safe work procedures and training employees in the safe work procedure prior to any work being done. ⇒ Three monthly audits on Radiographic employees to be done to identify effectiveness of safe work procedure and the need to adapt if so required. ⇒ Two PTO's per week by Supervision to ensure compliance to procedure and work instructions ⇒ Daily HSE Practitioner site inspections to ensure DSTI/PTASAS558 are completed prior to task execution 	Every employee, supervision and management	Monthly and Annual
Pre risk identification	<ul style="list-style-type: none"> ⇒ Pre and Annual medical examinations to be done to ensure no high risk employees are required to do at risk jobs. ⇒ Random drug test to be done on the workforce on a monthly basis to ensure physical and mental health at all times at all sites. 	Management, supervision.	Monthly
Medical fit employees	<ul style="list-style-type: none"> ⇒ Maintain 5 star accreditation for DEKRA group. ⇒ Maintain green status with client's compliance audits ⇒ Human Resources to incorporate incentive into HSE system 	Management, supervision, all employees	April 2018 Monthly July 2018
HSE performance	<ul style="list-style-type: none"> ⇒ Supplier of equipment to supply top quality products to company ⇒ Visual inspections on equipment prior to use ⇒ Monthly colour coding on all portable electrical equipment or as per client specifications 	Management, Supervision and employees	Ongoing
Safe and proper equipment	<ul style="list-style-type: none"> ⇒ All areas, anywhere to adhere to requirements of OSH Act, rules, regulations and all reasonable requirements, SHE Specifications from the client to ensure good work relationships with all. 	Management, client, supervision and all employees	Yearly as per client
Adhere to customer SHE requirements at all times	<ul style="list-style-type: none"> ⇒ Company SHE File ~ Always updated with newest information (Audited by area) ⇒ Communication of SHE requirements to workforce to ensure compliance 	Management, client, supervision and all employees	Annually Ongoing / annual
Review objective & targets	<ul style="list-style-type: none"> ⇒ To review objectives & targets on a quarterly basis 	Management & HSE Department	30 April 2018

Reviewed date: 30 January 2018

Reviewed by:

M Kim

Managing Director

C BRINK

HSE Manager